

ACFA President Duties

The ACFA President shall:

1. Fulfill the duties of this office and represent the Alabama Coastal Fisherman's Association (ACFA) in a manner consistent with the mission statement;
2. Act as emcee for the meetings, coordinate with the hosts, other club officers, speakers, members and guests to assure the meets run smoothly (write up agenda);
3. Assume charge of the following:
 - a. **Executive Board:**
 - i. Vice-President/Secretary, Treasurer, Membership;
 - b. **Chair persons:**
 - i. Awards, Donations, Food, Logo items, Newsletter Editor, Statistics, Weigh Master;
4. Convene and agendize a Board Meeting (in early January) prior to 1st ACFA Club meeting to discuss strategy and implement changes needed, if any, for the upcoming year;
5. Establish & seek Board approval for a yearly ACFA Calendar & ACFA Schedule, to establish Meeting, Tournament & Newsletter dates;
6. Appoint a Nominations Committee & Chairman at the September meeting to:
 - a. Gather nominations to be announced at the October meeting;
 - b. Send nominations to the President for voting at the November meeting;
7. Submit a monthly "President's Message" to the ACFA Newsletter Editor by the date shown on the ACFA Calendar;
8. Forward any Sponsorship information received to the Membership Chairman as soon as possible;
9. Bring to the attention of the Executive Board (E-Board) all matters considered necessary for a majority consensus to arrive at a decision concerning **any** major club matters not previously discussed at the Board Meeting in January;
10. Be acutely aware of what is "in the best interest" of the ACFA Membership and the ACFA as an organization;
11. Possess a strong working knowledge of all ACFA Tournament, BFC & CPR Rules;
12. Appoint the Vice-President to assume his duties in the event of **any** circumstance that would predicate his inability to perform the assigned duties of the office;

13. Be signatory on the ACFA bank account.

