

ACFA Awards Chairman Duties

The ACFA Awards Chairman shall:

1. Fulfill the duties of this office and represent the Alabama Coastal Fisherman's Association (ACFA) in a manner consistent with the mission statement;
2. Coordinate with the ACFA Statistician to determine the exact number & information required for all plaques or awards to be awarded at the next upcoming meeting or the End of Year Banquet in December:
3. Forward information to printer/engraver to create the plaques/awards/trophies;
4. Arrange for the pick-up & transportation of the awards to the meeting;
5. Assist the ACFA President, or his designee, in the dissemination of plaques to those receiving awards at that meeting:
 - a. Plaques not received by the member at the meeting, regardless of reason, shall be gathered up and removed from the meeting hall;
 - b. The ACFA Awards Chairman shall contact that member (phone, text, e-mail) stating the location of the plaque and arrange to have it picked-up by member at discretion of the Chairman;
 - c. Unclaimed awards will be disposed of at the discretion of the Awards Chairman.
6. ASAP after November 15th, work with the ACFA Statistician to determine the FINAL RESULTS of all ACFA Contests and get the order to the printers for the ACFA Awards Banquet (due by 1st Friday in December). Those awards are:
 - Big Fish Contest (12 species: Adult & Junior Plaques 1st, 2nd & 3rd)
 - Big Fish Champions (Adult & Junior) trophies
 - Tournament Champions (Adult & Junior) trophies
 - Net man Champion plaque and prize (net)
 - Catch, Photograph, Release (6 species: Adult & Junior Plaques 1st, 2nd & 3rd)
 - Catch, Photograph, Release Champions (Adult & Junior) trophies
 - Master Angler trophies: Adult, Junior, Lady & New
7. Promptly forward all receipts to the ACFA Treasurer, for disbursement of payment;
8. Maintain an electronic file of plaque expenditures and forward to the ACFA President on a quarterly basis;
9. Possess a strong working knowledge of all ACFA Tournament, BFC & CPR Rules;